# MINUTES OF THE CENTER FOR INSTRUCTION, TECHNOLOGY AND INNOVATION REGULAR MEETING October 15, 2014

The Regular Meeting of the Center for Instruction, Technology and Innovation was held on Wednesday, October 15, 2014 at the CiTi Main Center in Mexico, New York.

Mr. John Shelmidine called the meeting to order at 6:35 p.m.

Board Members Present: Eric Behling

Donna Blake Casey Brouse Kevin Dix

Gregory Muench, Vice-President John Shelmidine, President

Joel Southwell

Board Members Absent: Matthew Geitner

William "Dave" White

Central Administration: Christopher J. Todd, District Superintendent

Roseanne Bayne Mark LaFountain Michael Sheperd

Other CiTi Staff: Gisèle Benigno

Marla Berlin Tracy Fleming Naomi Himes Dr. John Ramin Amy Rhinehart Garrette Weiss Wayne Wideman

Officers: Melissa Allard, District Clerk

Kelly Wood, Treasurer

Attorney: Marc Reitz

#### The Pledge of Allegiance was recited.

#### **PUBLIC COMMENTS**

Mr. Mark LaFountain reminded the Board Members that the COE visit begins Monday and it would be nice to have a strong presence of Board Members at the COE Reception Monday night beginning at 6:30 p.m.

#### **Presentation**

Mr. Garrette Weiss introduced Mr. Kevin Shutt and John Piscitelli from Novellis to talk about the ABB Robotic Art Training that will be offered to their employees at the Center for Instruction, Technology and Innovation. District Superintendent Todd shared with the Board that the partnership between the two organizations will be great for both organizations as he looks forward to beginning more partnerships like this.

Resolution to Authorize the Board President to Sign the ABB Robotic Arm Training Agreement with Novelis: RESOLVED, that the Center for Instruction, Technology and Innovation Board hereby grants permission to Board President Shelmidine to sign the ABB Robotic Arm Training partnership agreement between Novelis and CiTi .

#### It Was:

Moved by Donna Blake, seconded by Kevin Dix, that the Center for Instruction, Technology and Innovation Board hereby grants permission to Board President Shelmidine to sign the ABB Robotic Arm Training partnership agreement between Novelis and CiTi.

Vote on the motion: Ayes, 7, Nays 0, motion carried.

#### Facilities Update

Mr. Nate Van Wie, Construction Manager from C&S Companies provided an update to the Board of the progress of the capital project and mentioned that there were some issues in the Advanced Metal Manufacturing Program classroom where the original plans didn't include electrical equipment connections. Loren Tarsio from Mosaic shared with the Board that it was left out of the original drawings and unfortunately because the electrician knows it is an emergency to have the work done so students can be up and running, he is taking full advantage of the fact with his pricing. Board Member Dix expressed his concern that the mistake was made and asked Ms. Tarsio to

#### Facilities Update (Continued)

please relay his concern to Mosaic. Mr. Joel Southwell made a comment that the CiTi Board would be willing to split the cost of the change order with Mosaic since it was their mistake.

#### Resolution to Approve a Change Order for Electric:

BE IT RESOLVED, that the Center for Instruction, Technology and Innovation Board hereby approves an allowance authorization to Patricia Electric in the amount of \$43,069.00 for the addition of electrical equipment connections to the Advanced Metal Manufacturing program.

#### Resolution to Approve a Change Order the Re-roofing of N510:

BE IT RESOLVED, that the Center for Instruction, Technology and Innovation Board hereby approves an allowance authorization to re-roof the N-510 building with a new membrane being added to the existing roof, which includes a 15-year warranty at a cost not to exceed \$85,000.

#### It was:

Moved by Kevin Dix seconded by Joel Southwell that the Center for Instruction, Technology and Innovation (CiTi) Board approves the two change orders above for the additional of electrical equipment connections to the Advanced Metal Manufacturing program and re-roofing of N-510 building.

Vote on the motion: Ayes 7, Nays 0, motion carried.

#### Audit Report Presentation - Mr. Tom Zuber of Raymond E. Wager, CPA P.C.

Tom Zuber from the firm of Raymond E. Wager gave a summary of the CiTi Audit Report and stated that overall it was a very positive audit. Mr. Mike Sheperd thanked all employees of the organization for working cooperatively to adhere to policies to improve this year's audit. President Shelmidine thanked everyone as well and stated the audits from when he was first on the Board have become much smaller.

#### APPROVAL OF THE MINUTES OF THE SEPTEMBER 17, 2014 REGULAR BOARD MEETING

It was:

Moved by Donna Blake, seconded by Casey Brouse, that the Center for Instruction, Technology and Innovation (CiTi) Board approves the minutes of the September 17, 2014 Regular Board meeting as presented.

Vote on the motion: Ayes 6, Nays 0, Abstentions 1 (Gregory Muench), motion carried.

#### **FINANCE**

- 7.1 <u>List of Bills Approved and Ordered Paid by the Internal Claims Auditor</u>.
- 7.2 <u>Financial Reports</u>.
  - 7.21 Student Club Report
  - 7.22 Treasurer's Report
  - 7.23 Budget Status Report & Transfers Greater Than \$50,000
- 7.3 Internal Claims Auditor Report.
- 7.4 Resolution for Disposal of Surplus Equipment October 2, 2014.

BE IT RESOLVED that the Center for Instruction, Technology and Innovation (CiTi) Board declares the attached listing of equipment as surplus and authorizes proper disposal of such.

#### 7.5 Resolution to Accept Independent Audit Report and Management Letter

BE IT RESOLVED, that the Center for Instruction, Technology & Innovation Board accepts the Independent Audit Report and Management Letter containing the Administrative Responses/Action Plan to the Management Letter submitted by Raymond F. Wager, CPA, P.C. for the year ended June 30, 2014.

#### 7.6 Resolution to Accept the Single Audit Report.

BE IT RESOLVED, that the Center for Instruction, Technology & Innovation Board hereby accepts the Single Audit Report submitted by Raymond F. Wager, CPA, P.C. for the year ended June 30, 2014.

### 7.7 <u>Resolution to Accept the Extraclassroom Activity Funds Financial Report and Administrative Response/Action Plan.</u>

BE IT RESOLVED, that the Center for Instruction, Technology & Innovation Board hereby accepts the Extraclassroom Activity Funds Financial Report submitted by Raymond F. Wager, CPA, P.C. for the year ended June 30, 2014 and the Administrative Response/Action Plan.

#### FINANCE - (CONTINUED)

7.8 Resolution Authorizing Participation in Cooperative Energy Purchasing Service (NYSMEC) for Electricity. WHEREAS, Article 5-G of the New York State General Municipal Law authorizes municipal corporations to enter into cooperative agreements for the performance or exercise of services, functions, powers or activities on a cooperative or contract basis among themselves or one for the other, and

**WHEREAS**, Section 119-n of the General Municipal Law defines the term "municipal corporation" for the purposes of Article 5-G as a county outside the city of New York, a city, a town, a village, a board of cooperative educational services, a fire district or a school district; and

**WHEREAS**, Center for Instruction, Technology & Innovation (CiTi) (hereinafter sometimes referred to as "Participant") is a "municipal corporation" as defined above; and

WHEREAS, this Board wishes for this municipal corporation to become or remain a Participant pursuant to the Municipal Cooperation Agreement For Energy Purchasing Services dated the 1st day of May 2005 (the "Agreement"), among municipal corporations collectively identified as the New York School and Municipal Energy Consortium ("NYSMEC") upon the terms of the Agreement and further wishes to authorize participation as an energy consumer as specified below.

**NOW THEREFORE, BE IT RESOLVED**, that this Board hereby determines that it is in the interests of the Center for Instruction, Technology & Innovation (CiTi) to participate in the NYSMEC, and authorizes and directs John Shelmidine, Board President to sign the Agreement/and or the Billing Schedule and Agreement for electricity on its behalf; and

**BE IT FURTHER RESOLVED**, that this Board authorizes the Administrative Participant (as defined in the Agreement) to prepare, advertise, disseminate and open bids pursuant to the General Municipal Law and to award, execute and deliver binding contracts on behalf of this Board for the purchase of electricity for this Participant to the lowest responsible bidder as is determined by the Administrative Participant at a commodity price not to exceed \$.1126 cents per kWh for a term of at least one year and no more than three years commencing May 1, 2015, and other terms and conditions, all as may be determined by the Administrative Participant, or to reject any or all such bids; and

**BE IT FURTHER RESOLVED**, that this Participant agrees to advertise said bid as may be directed by the Administrative Participant; and

**BE IT FURTHER RESOLVED**, that the officers and employees of this Participant are authorized to execute such other confirming agreements, certificates and other documents and take such other actions as may be necessary or appropriate to carry out the intent of this resolution.

This Resolution shall take effect immediately.

7.9 Resolution Authorizing Participation in Cooperative Energy Purchasing Service (NYSMEC) for Natural Gas. WHEREAS, Article 5-G of the New York State General Municipal Law authorizes municipal corporations to enter into cooperative agreements for the performance or exercise of services, functions, powers or activities on a cooperative or contract basis among themselves or one for the other, and

WHEREAS, Section 119-n of the General Municipal Law defines the term "municipal corporation" for the purposes of Article 5-G as a county outside the city of New York, a city, a town, a village, a board of cooperative educational services, a fire district or a school district; and

WHEREAS, Center for Instruction, Technology & Innovation (CiTi) (hereinafter sometimes referred to as "Participant") is a "municipal corporation" as defined above; and

WHEREAS, this Board wishes for this municipal corporation to become or remain a Participant pursuant to the Municipal Cooperation Agreement For Energy Purchasing Services dated the 1st day of May, 2005 (the "Agreement"), among municipal corporations collectively identified as the New York School and Municipal Energy Consortium ("NYSMEC") upon the terms of the Agreement and further wishes to authorize participation as an energy consumer as specified below.

NOW THEREFORE, BE IT RESOLVED, that this Board hereby determines that it is in the interests of the Center for Instruction, Technology & Innovation (CiTi) to partic horizes and directs John Shelmidine, Board President to sign the Agreem le and Agreement for natural gas on its behalf; and

**BE IT FURTHER RESOLVED**, that this Board authorizes the Administrative Participant (as defined in the Agreement) to prepare, advertise, disseminate and open bids pursuant to the General Municipal Law and to award, execute and deliver binding contracts on behalf of this Board for the purchase of natural gas for this Participant to the lowest responsible bidder as is determined by the Administrative Participant at a commodity price not to exceed \$1.141 cents per therm for a term of at least one year and no more than three years commencing May 1, 2015, and other terms and conditions, all as may be determined by the Administrative Participant, or to reject any or all such bids; and

**BE IT FURTHER RESOLVED**, that this Participant agrees to advertise said bid as may be directed by the Administrative Participant; and

**BE IT FURTHER RESOLVED**, that the officers and employees of this Participant are authorized to execute such other confirming agreements, certificates and other documents and take such other actions as may be necessary or appropriate to carry out the intent of this resolution.

This Resolution shall take effect immediately.

#### FINANCE - (CONTINUED)

7.10 Resolution to Appoint Designees to Approve Fundraising Activities for Student Fund Accounts

BE IT RESOLVED that the Resolution 8.20 Appointment of Designees to Approve Fundraising Activities for Student Fund Accounts, originally adopted at the July 9, 2014 Reorganizational Meeting of the Board, be amended to appoint Marla Berlin as Designee to approve all fundraising activities for all Non-Exceptional Education Student Fund Accounts, and Jim Huber as Designee to approve all fundraising activities for Exceptional Education Student Fund Accounts for the school year.

#### It was

Moved by Gregory Muench, seconded by Casey Brouse, that the Center for Instruction, Technology and Innovation Board approves Section 7.1 through 7.10 of Finance Section of the Board Agenda, effective as indicated.

Vote on the motion: Ayes 7, Nays 0, motion carried.

#### 7.11 <u>2015-2016 Budget Development Discussion on Goals and Parameters.</u>

Mr. Sheperd shared a handout with the Board that contained a review of the Board 2014-15 Board Goals and CiTi Core Values and asked the Board of Education for any items that should be considered while the 2015-16 Budget is being created. Mr. Todd stated that any priorities, directives, desired initiatives, etc. could be forwarded to Mike.

#### **PERSONNEL**

RESOLVED, that upon the recommendation of the District Superintendent of Schools, that the Oswego County Board of Cooperative Educational Services approve the Personnel Section of the agenda, effective as indicated.

		Resig	nation				
Name	Program		Position		Effective Date		
Burke, Rosemary	Migrant Education		Migrant Tutor		9/30/2014		
Appointments							
Program	Name	Position	<b>Salary</b> \$31.21 /hr		Eff. Date	End Date 06/30/2015	Comments 0-19 hrs/wk as per timesheet
Adult Education	Barry, Catherine	Clinical Instructor					
After School Driver	Finnerty, Kathy MacDonald,	Consultant Teacher Driver Education	\$474.98	/day	09/01/2014	06/30/2015	add'l 20 days as per timesheet as per
Education	Andrew	Instructor	\$27.91	/hr	09/01/2014	06/30/2015	timesheet
Business Office	Woods, Jennifer	Principal Account Clerk	\$48,609.00	/yr	10/30/2014	04/30/2015	to be prorated from 10/30/14
Career & Technical Education	Deary-Petrocci, Carolyn	FFA Advisor	\$3,020.00	/stipend	09/01/2014	06/30/2015	
	Deary-Petrocci, Carolyn	Skills USA Advisor	\$3,020.00	/stipend	09/01/2014	06/30/2015	
	Giverson, Lori	Teacher Mentor	\$797.00	/stipend	09/01/2014	06/30/2015	
	Hoyt, Lori	Teacher Mentor	\$797.00	/stipend	09/01/2014	06/30/2015	
	Jones, Keith	Teacher Mentor	\$797.00	/stipend	09/01/2014	06/30/2015	
District Office	Spencer, Lisa	Internal Claims Auditor (Mexico Schools)	\$3,604.00	/stipend	12/01/2014	06/30/2015	to be prorated from 12/01/14
	Carroll, Robert	Home Tutor	\$15.00	/hr	10/02/2014	06/30/2015	0-10 hrs/wk as per timesheet
	Clark, Melissa	Audiology Intern	\$15,000.00	/stipend	09/22/2014	06/30/2015	
	Craig, Rebecca	Senior Class Advisor	\$900.00	/stipend	09/01/2014	06/30/2015	
	Furlong, Tammy	Senior Class Advisor	\$900.00	/stipend	09/01/2014	06/30/2015	
	Lautensack, Cheryl	Home Tutor	\$15.00	/hr	09/18/2014	06/30/2015	0-10 hrs/wk as per timesheet to be
	Jewell, Lee	Teaching Assistant (50%)	\$17,258.00	/yr	10/08/2014	06/30/2015	prorated from 10/08/14
	Lane, Irene	Teaching Assistant	\$17,258.00	/yr	09/22/2014	09/22/2017	increased to 100%
	Stolusky, Danielle	Teaching Assistant	\$17,607.00	/yr	10/06/2014	10/06/2017	to be

		prorated from
		10/06/14

## PERSONNEL - ADDENDUM APPOINTMENTS (CONTINUED)

		7,660	intments				
Program	Name	Position	Salary		Eff. Date	End Date	Comments
	Wells, Teri	Interpreter	\$904.00	/stipend	09/01/2014	06/30/2015	
Instructional Support Services	Mosher, Tracy	SESIS Coordinator	\$76,000.00	/yr	11/01/2014	11/01/2016	to be prorated from 11/01/14
	Walsh, Christine	Workshop Presenter	\$828.00	/day	09/15/2014	06/30/2015	as per timesheet
Migrant Education	Gugel, Paul	Director of Migrant Education	\$85,000.00	/yr	11/01/2014		to be prorated fror 11/01/14 0-19 hrs/wk
	Wilson, Edward	In-Home/School Tutor	\$15.00	/hr	10/15/2014	08/31/2015	as per timesheet
Student Programs	Rowe, Vickie	Treasurer or Student Fund Accts	\$1,301.00	/stipend	09/01/2014	06/30/2015	
_	Shanty-Morely, Susan	Ass't. Treas. or Student Fund Accts Course	\$520.00	/stipend	09/01/2014	06/30/2015	
VAP Grant	Austin, Tricia	Developer/Teacher	\$1,500.00	/stipend	09/01/2014	06/30/2015	
	Higgins, Jennie	Teacher	\$2,300.00	/stipend	09/01/2014	06/30/2015	
	Orlando, Tonette	Teacher	\$1,300.00	/stipend	09/01/2014	06/30/2015	
	Pope, Stacey	Teacher	\$1,500.00	/stipend	09/01/2014	06/30/2015	
Workstudy	Student # 30	Workstudy Student	\$1.75	/hr	09/08/2014	06/25/2015	
	Student #31	Workstudy Student	\$1.75	/hr	09/08/2014	06/25/2015	
	Student #32	Workstudy Student	\$1.75	/hr	09/08/2014	06/25/2015	
	Student #33	Workstudy Student	\$1.75	/hr	09/08/2014	06/25/2015	
	Student #34	Workstudy Student	\$1.75	/hr	09/08/2014	06/25/2015	
	Student #35	Workstudy Student	\$1.75	/hr	09/08/2014	06/25/2015	
	Student #36	Workstudy Student	\$1.75	/hr	09/08/2014	06/25/2015	
	Student #37	Workstudy Student	\$1.75	/hr	09/08/2014	06/25/2015	
	Student #38	Workstudy Student	\$1.75	/hr	09/08/2014	06/25/2015	
	Student #39	Workstudy Student	\$1.75	/hr	09/08/2014	06/25/2015	
	Student #40	Workstudy Student	\$1.75	/hr	09/08/2014	06/25/2015	
	Student #41	Workstudy Student	\$1.75	/hr	09/08/2014	06/25/2015	
	Student #42	Workstudy Student	\$1.75	/hr	09/08/2014	06/25/2015	
	Student #43	Workstudy Student	\$1.75	/hr	09/08/2014	06/25/2015	
	Student #44	Workstudy Student	\$1.75	/hr			
		,			09/08/2014	06/25/2015	
	Student #45	Workstudy Student	\$1.75	/hr	09/08/2014	06/25/2015	
	Student #46	Workstudy Student	\$1.75	/hr	09/08/2014	06/25/2015	
	Student #47	Workstudy Student	\$1.75	/hr	09/08/2014	06/25/2015	
	Student #48	Workstudy Student	\$1.75	/hr	09/08/2014	06/25/2015	
	Student #49	Workstudy Student	\$1.75	/hr	09/08/2014	06/25/2015	
	Student #50	Workstudy Student	\$1.75	/hr	09/08/2014	06/25/2015	
	Student #51	Workstudy Student	\$2.35	/hr	09/08/2014	06/25/2015	
	Student #52	Workstudy Student	\$1.75	/hr	09/08/2014	06/25/2015	
	Student #53	Workstudy Student	\$2.35	/hr	09/08/2014	06/25/2015	
	Student #54	Workstudy Student	\$1.75	/hr	09/08/2014	06/25/2015	
	Student #55	Workstudy Student	\$1.75	/hr	09/08/2014	06/25/2015	
_	Student #56	Workstudy Student	\$2.35	/hr	09/08/2014	06/25/2015	
			stitutes				
		Career & Tec	hnical Educat	ion			
Barsuch, Daniel			\$79.36/day; \$10	.00/hr			
Harten, Rebecca			\$79.36/day; \$10	.00/hr			

#### PERSONNEL - ADDENDUM

**APPOINTMENTS (CONTINUED)** 

Substitutes				
Exceptional Education				
Carroll, Robert	\$79.36/day; \$10.00/hr			
Euson, Roxanne	\$90.18/day			
Haynes, Deborah	\$79.36/day; \$10.00/hr; \$8.73/hr			
LaBarge, Kelly	\$79.36/day; \$10.00/hr			
Lippert, Nicholle	\$90.18/day; \$10.00/hr			

#### It was:

Moved by Eric Behling, seconded by Casey Brouse, that the Center for Instruction, Technology and Innovation Board approves Section 8.1 of the Personnel Section of the Board Agenda, effective as indicated.

Mr. Mark LaFountain, Assistant Superintendent for Personnel mentioned to the Board Members that there is a need to finalize the hiring of a School Safety Officer and two Senior Typist positions and with the next Board meeting on November 5<sup>th</sup> and the December Board Meeting not until December 17<sup>th</sup>, there may be a need for him to appoint these positions prior to the December Board Meeting.

Vote on the motion: Ayes 7, Nays 0, motion carried.

#### **INSTRUCTIONAL SUPPORT**

9.1 Points of Pride – October 2014

#### SUPERINTENDENT'S REPORT

#### 10.0 <u>Board Appreciation Week Presentation</u>.

District Superintendent Todd thank the CiTi Board of Education members for their service over the past year and presented them with a wooden vase that students in the new Retail CiTi store that is being operated by the Multi-Occ students and a pumpkin pie that students in the Culinary Signature Club had created.

President Shelmidine thanked everyone for the items that had been created for the Board Members.

10.1 <u>Resolution to approve Revisions to the Comprehensive Emergency Management Plan (CEMP)</u>.

RESOLVED, that the Center for Instruction, Technology & Innovation hereby approves the revisions to the Comprehensive Emergency Management Plan for the Oswego County BOCES dated October 2014.

It was:

Moved by Gregory Muench, seconded by Donna Blake, that the Center for Instruction, Technology & Innovation hereby approves the revisions to the Comprehensive Emergency Management Plan for the Oswego County BOCES dated October 2014.

Vote on the motion: Ayes 7, Nays 0, motion carried.

#### PRESIDENT'S REPORT

- 11.1 <u>State Mandated Child Abuse Training in an Educational Setting for School Board Members</u> Thursday, October 30, 2014, 6:30 8:30 p.m. Baldwinsville High School Auditorium. Those signed up to attend are Donna Blake, Matthew Geitner, Gregory Muench and John Shelmidine. Mr. Brouse has already taken the training at APW with his home Board and Mr. Southwell is being signed up for the newly created training date at Central Square. Once Board Members have received the training, a copy of their certificate of completion needs to be filed with the CiTi District Clerk.
- 11.2 <u>First Reading of Board Policies #6440 Sexual Harassment of Students and #7315 Student Use of Personal Technology.</u>

RESOLVED, that the Center for Instruction, Technology & Innovation Board hereby accepts and approves the First Reading of Board Policies #6440 – Sexual Harassment of Students and #7315 Student Use of Personal Technology.

It was:

Moved by Donna Blake, seconded by Casey Brouse, that the Center for Instruction, Technology & Innovation Board hereby accepts and approves the First Reading of Board Policies #6440 – Sexual Harassment of Students and #7315 Student Use of Personal Technology.

The CiTi Board will vote on the Board Policies following the Second Reading at the November 5<sup>th</sup> Board of Education meeting.

#### PRESIDENT'S REPORT

#### 11.3 Resolution to Rescind and Delete Board Policies. Please See Enclosures

RESOLVED, that the Center for Instruction, Technology & Innovation Board hereby approves rescinding and deleting Board Policies #1440 – Non-Discrimination (Language is already found in #2420), #2111 – Crisis Management (Language is already found in #4542), and #5170 – Complaints and Grievances by Employees (language already found in #2420). The rescinding and deleting of Board Policies shall be effective immediately.

It was:

Moved by Gregory Muench, seconded by Kevin Dix, that the Center for Instruction, Technology & Innovation Board hereby approves rescinding and deleting Board Policies #1440 – Non-Discrimination (Language is already found in #2420), #2111 – Crisis Management (Language is already found in #4542), and #5170 – Complaints and Grievances by Employees (language already found in #2420). The rescinding and deleting of Board Policies shall be effective immediately.

Vote on the motion: Ayes 7, Nays 0, motion carried.

#### 11.4 November Board Meeting Date Change Reminder – November 5, 2014 beginning at 6:30 p.m.

Board Members were reminded that the date of the November Board meeting had been changed to November 5<sup>th</sup> beginning at 6:30 p.m., which is also the same night as the CTE Open House. The Board Meeting will be moved to Beck Craig's room in the main building – Room #100.

#### 11.5 <u>Marc Reitz's Retirement</u>

President Shelmidine stated that he has received a letter from one of our School Attorneys, Marc Reitz and thanked him for the personalized letter and his many years of service. President Shelmidine expressed thanks for the his dedicated service over the years.

#### **Executive Session Motion**

It was:

Moved by Donna Blake, seconded by Kevin Dix, that the Oswego County Board of Cooperative Educational Services enter into an Executive Session for the purpose of discussing matters leading to the discipline of two particular persons.

The BOCES Board entered into a second Executive Session at 8:22 p.m. in the Public Justice Classroom in the W-450 Building at the Center for Instruction, Technology and Innovation. Those in attendance were: Melissa Allard, Roseann Bayne, Eric Behling, Donna Blake, Casey Brouse, Kevin Dix, Matthew, Mark LaFountain, Gregory Muench, Marc Reitz – Attorney, John Shelmidine, Michael Sheperd, Joel Southwell, Christopher Todd.

Vote on the motion: Ayes 7, Nays 0, motion carried.

#### Regular Board Meeting reconvened

It was:

Moved by Joel Southwell, seconded by Casey Brouse, that the CiTi Board adjourn the Executive Session and reconvene to the Regular Board Meeting.

Vote on the motion: Ayes 7, Nays 0, motion carried.

The CiTi Board adjourned the Executive Session and reconvened the Regular Board meeting at 8:39 p.m.

#### MEETING ADJOURNED

It was:

Moved by Kevin Dix, seconded by Casey Brouse, that the CiTi Board Meeting be adjourned.

Vote on the motion: Ayes 7, Nays 0, motion carried.

The BOCES Board adjourned at 8:40 p.m.

Respectfully Submitted,

Melissa A. Allard District Clerk